



Texas A&M University-Corpus Christi
Office of Academic Testing
Faculty Test Scoring Request Form

Instructions: You must use this cover sheet for each individual exam submitted for scoring.

SECTION 1: COURSE AND TEST DEMOGRAPHICS

Required fields needed for processing are noted with an arrow (▶).

▶ Instructor's name (please print): _____

▶ Number to call when ready for pick up: _____

▶ Course prefix and number: _____ Section: _____

Date test was administered: _____ Test weighting: _____
(Note: Unless specified, default is 100%)

Test aggregation? Yes No If yes, specify other tests: _____

Special note to display on cover sheet: _____

SECTION 2: EXAMINATION SERVICES

Electronic scores **only**: You will only receive an alphabetical test summary in an Excel format.

University e-mail address: _____

All paper reports or selected paper reports

Alphabetical test summary; ranked/scored freq. test summary; freq. distrib. plot

Individual test results – includes answer key

Item response distribution – choice distribution

Item discrimination and difficulty – displayed on answer key

Electronic scores: Alphabetical test summary in an Excel format **and** selected paper reports

University e-mail address: _____

Alphabetical test summary; ranked/scored freq. test summary; freq. distrib. plot

Individual test results – includes answer key

Item response distribution – choice distribution

Item discrimination and difficulty – displayed on answer key

To be completed by the Office of Academic Testing:

File name: _____