

**TEXAS A&M UNIVERSITY - CORPUS CHRISTI**  
**Satisfactory Academic Progress Appeal Request**

Submit your completed appeal request and supporting documentation verifying extenuating circumstance to the Office of Student Financial Assistance for review by the Financial Aid Appeals Committee. Please allow 2-3 weeks for processing.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Student ID

\_\_\_\_\_  
Telephone Number

**APPLICANT SECTION:**

Briefly explain what circumstances have led to your inability to maintain satisfactory academic progress. (i.e. death of immediate family member, injury or illness of applicant or immediate family member, etc.)

What adjustments have you made that will help resolve the issues listed above?

I certify that all the information is accurate and complete. I understand that even if this waiver is granted, it may not be in time for financial aid to pay for my classes. Consequently, I must make other payment arrangements for my tuition and fees for the current semester.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

ACADEMIC ADVISOR SECTION:

\_\_\_\_\_  
Advisor Name

\_\_\_\_\_  
College

\_\_\_\_\_  
Email

\_\_\_\_\_  
Telephone Number

Is the student making reasonable progress towards completing his/her degree requirements?

Has the student been placed on a degree plan and/or been provided with any additional advice regarding the successful completion of degree requirements?

How many hours remain before the student can receive his/her degree? \_\_\_\_\_

Expected graduation date: \_\_\_\_\_

\_\_\_\_\_  
Advisor Signature

\_\_\_\_\_  
Date

*FOR FINANCIAL AID OFFICE USE ONLY*

Appeal Committee:

A. \_\_\_\_\_ Approved or Denied  
B. \_\_\_\_\_ Approved or Denied  
C. \_\_\_\_\_ Approved or Denied

GPA \_\_\_\_\_

HRS \_\_\_\_\_

Date review completed: \_\_\_\_\_

Recommendation:

- Extenuation circumstances that contributed to unsatisfactory progress are temporary and the applicant will be able to complete his/her educational goals.
- Extenuating circumstances that are contributing to unsatisfactory progress have the potential to keep applicant from meeting the attempted hour requirement or GPA; however, applicant demonstrates insight with good academic effort toward successful completion of his/her academic goal.
- Extenuating circumstances are likely to continue unless applicant gains insight to resolution strategies such as improved study skills and/or counseling. Approval requires applicant to seek academic or personal counseling.
- Extenuating circumstances are unconvincing and do not warrant a waiver. Recommend that applicant work on academic goals and reapply next semester.
- Extenuating circumstances that contributed to unsatisfactory progress appear to be ongoing and applicant lacks the insight and/or resolve toward a realistic academic plan.
- Other: \_\_\_\_\_

Notes: