

TEXAS A&M UNIVERSITY - CORPUS CHRISTI
Satisfactory Academic Progress Review Request for
Maximum Attempted Hours, Change of Majors, Mid-Year Review or Prior Appeal

Students may use this form to request a re-evaluation of their termination of financial aid. Submit your completed request along with supporting documentation to the Office of Student Financial Assistance for review. Please allow -1-2 weeks for processing.

 Name

A

 Student ID

 Telephone Number

STUDENT SECTION:
Please check the appropriate reason for appeal:
<input type="checkbox"/> I am requesting a mid-year review due to completion of additional hours and/or increase in GPA. <input type="checkbox"/> I received an appeal in prior academic years, but I am now progressing well towards my degree. <input type="checkbox"/> I changed majors. I have attached a copy of my new degree plan. <input type="checkbox"/> I am working on a minor. I have attached a copy of your degree plan including coursework towards my minor. <input type="checkbox"/> I am working on additional degree (e.g. post-masters work; additional certificate). I have attached a copy of my new degree plan.

I certify that all the information is accurate and complete. I understand that I must submit required documentation or my request will automatically be denied. I understand that even if this waiver is granted, it may not be in time for financial aid to pay for my classes. Consequently, I must make other payment arrangements for my tuition and fees for the current semester.

 Student Signature

 Date

<i>FOR FINANCIAL AID OFFICE USE ONLY</i>	
CUMMULATIVE GPA	_____
GPA FOR CURRENT ACADEMIC YEAR	_____
HRS COMPLETED CURRENT ACADEMIC YEAR	_____
Signature and date review completed: _____	
Recommendation:	
<input type="checkbox"/> Student successfully completed courses during current academic year. Appeal approved. <input type="checkbox"/> Student changed majors and currently successfully progress towards new degree. Appeal approved. <input type="checkbox"/> Student is working on a minor or an additional degree or certificate. Appeal approved. <input type="checkbox"/> Extenuating circumstances are likely to continue unless applicant gains insight to resolution strategies such as improved study skills and/or counseling. Recommend that applicant to seek academic or personal counseling and reapply next semester. <input type="checkbox"/> Extenuating circumstances are unconvincing and do not warrant a waiver. Recommend that applicant work on academic goals and reapply next semester. <input type="checkbox"/> Extenuating circumstances that contributed to unsatisfactory progress appear to be ongoing and applicant lacks the insight and/or resolve toward a realistic academic plan. <input type="checkbox"/> Other: _____	
Notes:	

This form is to be used by a student who would like their progress re-evaluated for the purpose of reestablishing their financial aid (post-suspension).

Additional documentation required

- *None*

How to complete this form

When completing the form, please print clearly to allow for correct processing. Note that your Student ID is your University-assigned student ID that begins with the letter "A" and is followed by numerals. Please attach all necessary documentation to this form upon submission.

Submission instructions

Once completed, you can mail, fax, or drop off your form in person to:

By postage mail:

Texas A&M University-Corpus Christi
Office of Student Financial Assistance
6300 Ocean Drive, Unit 5772
Corpus Christi, Texas 78412-5772

By fax:

361.825.6095

Re: *SAP Review Request for [Student's full name]*

In person:

Office of Student Financial Assistance
1st floor, Student Services Center (Round Building)

Due to stringent security issues, any information submitted via e-mail will not be processed.

How your form is processed

Once your form has been received by the Office of Student Financial Assistance, it takes 1-2 weeks to process. To check on the processing status of your form, please contact the Office of Student Financial Assistance by phone at 361.825.2338.