Mission
The accounting and accounts payable departments will strive to support university programs, services, and research with accurate and timely financial services in a courteous and efficient manner.

Goals
1. Provide training to department heads/account responsible persons on how to use and understand the FAMIS accounting system, thereby providing the university community with a system that is useful and easy to understand.
2. Process vendor payments for goods and services by entering information into FAMIS within five days of receipt of invoice in accounts payable department.
3. Provide timely and accurate monthly accounting records reflecting all major revenues and expenditures (interdepartmental transfers (IDT’s), procurement card, Bank One travel, cash receipts, etc.).

Accomplishments
1. Implemented the new Paradocs electronic document management system and provided access and training to the university’s financial users.
2. Implemented CANOPY online approval and provided access and training to FAMIS approvers.
3. Automated the submission of IDT’s and quarterly entries into FAMIS.
4. Automated the submission of Bank One airfare and procurement card entries into FAMIS.